

**REQUEST FOR PROPOSAL (RFP)  
INVESTMENT MANAGEMENT SERVICES  
FOR THE CITY OF STOCKTON, CALIFORNIA  
(PUR 21-030)**

ADDENDUM No. 1

DATE: 11/23/21

To All Potential Proponents:

**A. This Addendum shall be considered part of the proposal documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original proposal documents, this Addendum shall govern and take precedence. PROPONENTS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR PROPOSALS.**

**B. Proponents are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each Proponent's Proposal is submitted with full knowledge of all modifications and supplemental data specified herein.**

**PLEASE NOTE THE FOLLOWING QUESTIONS/ANSWERS/CHANGES TO (PUR 21-030). THE CITY'S RESPONSES TO QUESTIONS SUBMITTED ARE IN BLUE**

**Questions & Answers**

1. Does PFM Asset Management still manage the City's portfolio? If yes, can they rebid?

**Yes to both questions.**

2. When does the City expect to choose a firm?

**It is anticipated the City will decide in February 2022.**

3. Is there an alternate way to obtain the Investment Policy Statement? Although these are to be posted as Exhibit 0 on Bid Flash, some companies are unable to access the document via the website provided in the RFP (<http://www.stocktonca.gov/DEPTBIDFLASH>).

**A Copy of the City's investment policy can also be found on the City's website: [http://www.stocktonca.gov/files/Investment\\_Policy.pdf](http://www.stocktonca.gov/files/Investment_Policy.pdf)**

4. Is the City is searching for managers that will provide services in addition to investing on behalf of the reserve investment pool? Is the City searching for managers with OCIO/consulting capabilities that would review/advise on the City's Investment Policy Statement, etc.?

**A selected investment management firm is expected to perform a comprehensive review of the City's investments and their management; this also entails reviewing and recommending changes to the City's investment policy in accordance with the state code.**

5. Who is currently managing the portfolio?

**PFM Asset Management.**

6. What are the current expenses for management?

**Please review the original contract as Item 11.1 (17-3603) went to council June 6, 2017**

7. Can the City provide the current performance benchmark(s) for the portfolio?

**Please review the quarterly investment statements presented to council for this information. There is one going November 16th as item 12.1**

8. Can the City provide the fees/fee schedule charged by the current investment advisor?

**See #6, above.**

9. Are investment grade floating rate corporate notes that meet all issuer restrictions an allowable investment?

**Please review the City's investment policy attached with this solicitation**

10. Who is the City's current custodian?

**US Bank**

11. Can the City please confirm it would like the "Proponent's Fee Schedule" form and attached fee schedule under separate cover and not included with the main proposal document? Does the City want (1) ORIGINAL (unbound, no staples), FOUR (4) COPIES, and one (1) USB with an electronic version of the "Proponent's Fee Schedule" form and attached fee schedule?

**Please follow the RFP Proposal Guidelines sections 4.1 and 4.13.**

12. On page 25 of the PDF, the RFP references that proposers should, "Complete and sign a "Proponent's Fee Schedule" form," however there is no "Proponent's Fee Schedule form" included in the RFP. Will the City provide the referenced form or should we use our own format for the fee schedule?

**Proposers should include their own format of the fee schedule, properly labeled**

13. Do you accept electronic submissions via email or do you prefer only USB flash drive submissions? Do you desire an accompanying hard copy?

**USB flash drive is specified  
Yes**

14. Please confirm that the investment policy is the most recent policy in effect. If not, would Stockton provide a more recent version.

**The investment policy provided is the most recent revision.**

15. Could the City please provide a copy of its most recent CUSIP-level investment holdings?

Investment reports are posted to the City's website at:

<http://www.stocktongov.com/government/departments/adminServices/finInv.html>

**PROPONENT MUST ACKNOWLEDGE THIS ADDENDUM BY SIGNING BELOW AND ATTACHING THE SIGNED ADDENDUM TO THE PROPOSAL:**

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Proposals Due** – Promptly by 2:00 P.M., Thursday, December 9, 2021, at the City Clerk's Office.

-----City of Stockton Use Only below this line-----

Addendum acknowledged and signed? \_\_\_\_\_ (Procurement Specialist's initials)